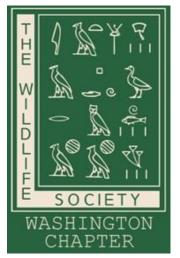
Washington Chapter of The Wildlife Society Executive Board (EB) Meeting Minutes December 13, 2022, 4:00 – 5:00 p.m. Google Meet Conference Call



# **Board Members Present**

Matt Wilson, President George Ritchotte, Vice President Alex Pavlinovic, President Elect Bruce Thompson, Treasurer Jen Syrowitz, Board Member at Large Merci Clinton, Board Member at Large Kris Ernest, Board Member at Large Wendy Arjo, Board Member at Large

### Regrets

Sara Hansen, Past President Candace Bennett, Secretary

### Attendees

Bill Vogel (Awards Committee Chair) Tony Fuchs (Grants Committee Chair)

## **Action Items**

- 1. Incorporation
  - a. **Matt W.** will send related info to Bruce T. and other interested individuals on Board about lawyer/fees and chapter address.

## Agenda

- 1. Review of Agenda Items from previous meetings.
- 2. Newsletter
  - a. Updates and publication Not sure yet of publication date (hopefully 15 Dec),
  - b. Deadlines have been changed for scholarships and grants applications to 15 Jan
- 3. Membership Dues Adjustment Action Motion by Chapter Treasurer:
  - a. Summary of background info distributed to Board in advance
    - b. Bruce T. moves to retain existing Regular and Student member categories and approve added member categories for New Professional (less than 3 years employed since most recent academic degree) and Retired (retired from professional employment) with rates as follows to apply beginning 1 July 2023: Regular = \$17, Retired = \$12, New Professional = \$12, Student = \$8
    - c. Seconded by Kris E.
    - d. Unanimous approval by 8 members present
- 4. Approval of FY2023 Annual Operating Budget Motion by Chapter Treasurer
  - a. Action necessary to approve budget per Chapter Financial Policy Document
  - b. Budget summary and considerations distributed to Board in advance

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- c. Bruce T. moves to approve a FY2023 Annual Budget for Washington Chapter of The Wildlife Society with \$73,945 in usable revenue and \$72,980 of estimated expenses affected heavily by conduct of the Joint Annual Meeting in April 2023 and with understanding that a separate, detailed budget for the 2023 Joint Annual Meeting will be prepared and followed to ensure a net positive financial position for WA-TWS and its partners upon completion of the Joint Meeting.
- d. Seconded by Jen S.
- e. Unanimous approval by 8 members present
- 5. WA TWS Conservation Review Committee
  - a. Process questions
  - b. Alex P. proposes process where a list of issues is compiled, Board approves a list of priorities, and Committee is guided toward developing insight and positions on those topics
  - c. Jen S. suggests being guided as much as possible by parent TWS conservation policy priorities.
  - d. Bill V. indicates the importance of conducting background work to ensure that "personal interest" topics of Committee don't unduly affect Committee foci.
  - e. Bruce T. encourages that this Committee integrate with the actions and interests of TWS Conservation Affairs Network.
  - f. Jen S. volunteered to be on the Committee
  - g. Bruce T. suggests that this is an important place to ensure that a written charge to the Committee is prepared to guide actions each year.
- 6. JAM Updates
  - a. Website not showing member price based on message Matt W. received
    - i. Resolved by Secretary 12/13
  - b. Updates from committee
    - i. 25 abstracts submitted
    - ii. 6 workshops/ trainings
    - iii. Many special sessions
    - iv. Richard Tveten from WDFW identified to be a Plenary Speaker
    - v. five total Plenary Speakers
  - c. Sponsorship Status
    - i. Approximately \$15,000 in pledges; \$7,400 collected thus far
- 7. Grants Committee
  - a. Tony F. has an active 5-member Committee for reviewing applications
  - b. Neither Grant or scholarship committee has received applications yet
- 8. Registered Agent for Incorporation
  - a. Updates and cost
  - b. A lawyer's office can provide an address for WA-TWS and forwarding services for business.
    - i. Costs \$60 to \$120/year. There are about 12 such offices throughout Washington.
- 9. New Business

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- a. Nominations and Elections Committee
  - i. There are informally three individuals identified for Board Member and one for Treasurer; Committee has not been composed yet.
  - ii. Discussion clarified the Committee, nominations, and balloting process relative to provisions of Chapter Bylaws.

# Next Meeting: January 10, 2023, 4:00-5:00pm

Adjourned at 5:06pm