Washington Chapter of The Wildlife Society Executive Board (EB) Meeting Minutes

August 9, 2022, 4:00 – 5:00 p.m. Google Meet Conference Call



Board Members Present

Sara Hansen, Past President
Matt Wilson, President
George Ritchotte, Vice President
Alex Pavlinovic, President Elect
Bruce Thompson, Treasurer
Candace Bennett, Secretary
Merci Clinton, Board Member At Large
Jen Syrowitz, Board Member At Large

Regrets

Kris Ernest, Board Member at Large

Attendees

Lisa Dowling (Committee Review Team) Bill Vogel (Awards Committee Chair) Wendy Arjo, member

New Action Items

- 1. Member Survey
 - a. Candace will send a form email of the survey to Alex.
- 2. Newsletter
 - a. **Candace** will contact Mike Hall about Wildlife Webinars as an addition to the newsletter.
- 3. September Agenda Items
 - a. Matt will add EB Roles and Responsibilities.
- 4. Incorporation
 - a. Matt will add this topic to November's Agenda.
- 1. July EB Meeting Action Item Review (blue items are completed)
 - a. August meeting agenda
 - i. Matt will add item to August meeting to discuss next steps on incorporation.
 - ii. Matt will add item to August meeting to discuss MOU for JAM 2024 with Idaho.
 - b. Member Survey
 - i. EB members will provide comments to Candace and/or Bruce about the member dues increase survey language by Monday (07/18).
 - ii. Bruce and Candace will work to send an email with dues increase survey to members by the end of July, survey will be open for 14 days.
 - c. Sponsorship

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i. Bruce will coordinate with Sara on \$500 payment for sponsorship of TWS Out in the Field Initiative activities as TWS Annual Meeting in Spokane. (This payment will be going out 08/10/22).

- d. Annual Meeting
 - i. Candace will send meeting flyer to EB to review by 07/20.
- 2. Operations
 - a. Member List Sharing
 - i. Secretary will be sending messages to members list.
 - ii. Add not sharing member list to new by-laws.
 - b. Member dues increase survey
 - i. Extend survey close to the end of August.
 - ii. Send a reminder email this week to members.
 - iii. Send a final email at the end of August to remind members of the close of the survey.
 - c. Newsletter
 - i. Hopefully provided to members by the end of August
 - ii. NW Section update will be added after the scheduled meeting next week for an update on the national meeting
 - iii. Sections in the Summer Newsletter
 - 1. 2023 JAM update
 - 2. WildApricot (member dues and registration)
 - 3. Solicitation for Awards, Scholarships, Grants
 - 4. Meet the Board, highlight a few people
 - 5. Add Wildlife Webinar
 - iv. Regional Reps will provide updates for December newsletter
 - d. Website updates in preparation for the Parent TWS
 - i. Board Bios
 - e. WA-TWS Incorporation
 - i. Wait to discuss this until after by-laws and committee review.
 - ii. Begin in 2023 with a committee.
 - f. WA-TWS EB Roles and Responsibilities
 - i. By-Laws helps direct, but in the process of updating the by-laws
 - ii. Spend more time at next month's EB meeting discussing.
- 3. 2023 JAM Meeting
 - a. Updates from JAM Planning Committee
 - i. Two partners have committed to assist planning (SNVB and NWPARC)
- 4. 2024 JAM Meeting
 - a. MOU with Idaho TWS 2024
 - i. Candace moved to have George Ritchotte reach out to Idaho for the 2024 meeting discussions.
 - 1. Sara seconded
 - 2. All ayes
 - 3. Motion carried.
 - ii. Location of the meeting is Coeur d'Alene, Idaho.

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- iii. Likely dates are March 25-29, 2024.
- 5. Open Board-Member-At-Large
 - a. Currently vacant position following last election cycle
 - b. Bruce moved to appoint Wendy Arjo to the vacant Board Member-at-Large position that will expire following the next election.
 - i. Alex seconds
 - ii. Discussion
 - 1. Parent TWS has guidance on appointing open positions
 - 2. W. Arjo was among Board Member nominees in last cycle
 - 3. EB can grant access to committee members to folders on Google Drive for their work
 - 4. The Chapter should be focusing on recruiting new individuals to fill committee and board positions.
 - iii. Five ayes, one opposed.
 - iv. Motion carried.

Next Meeting: September 13, 2022, 4:00-5:00pm