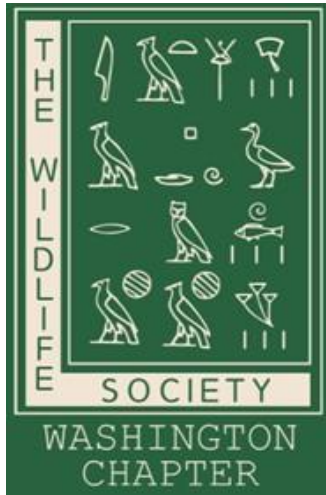


Washington Chapter of The Wildlife Society

Executive Board (EB) Meeting Minutes

January 10, 2023, 4:00 – 5:00 p.m.

Google Meet Conference Call



Board Members Present

Sara Hansen, Past President
Matt Wilson, President
George Ritchotte, Vice President
Alex Pavlinovic, President Elect
Candace Bennett, Secretary
Bruce Thompson, Treasurer
Merci Clinton, Board Member at Large 1
Jen Syrowitz, Board Member at Large 3
Wendy Arjo, Board Member at Large 4

Regrets

Kris Ernest, Board Member at Large 2

Attendees

Action Items

1. Agenda
 - a. **Matt** will keep running agenda topics for parent committee participants by EB members for DEI, IDEA, NW Section updates.
2. WA-TWS Tax form/annual report
 - a. **Bruce** will work with parent to submit the Chapter tax form.
 - b. **Matt** will work on sending an annual report this week to the WA-TWS Executive Board.
3. Scholarships
 - a. **Merci** will send an email to Candace with draft language for a reminder email to members.
4. JAM
 - a. **Alex** will provide contact information for the Registration Committee for introductions to WildApricot to Candace, Sara, and Bruce.

Agenda

1. Review of Agenda Items from previous meetings.
 - a. **Matt W.** will send related info to Bruce T. and other interested individuals on Board about lawyer/fees and chapter address.
2. JAM Updates (5 min)
 - a. Five plenary speakers confirmed, 29 abstracts, 8 workshops/trainings, 16 registrants
 - b. Undergraduate Sponsorship Incentive

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- i. \$25/student (\$100 minimum)
 - c. Sponsorships
 - i. \$14,550 (\$9,000 collected)
 - ii. Does not include carry-over from previous meeting cancellation.
 - d. Great Wolf Lodge preview by Bruce and Bill scheduled for 18 January.
 - e. Laptop use
 - i. WA-TWS Treasurer laptop for Registration uses, but need more for presentations
 - ii. Bruce pursuing other options with Great Wolf Lodge and rentals
 - f. The Registration Committee members have been chosen.
3. JAM Sub-Committee DEI (10 min)
 - a. Parent DEI: In November 2021, The Wildlife Society launched the Diversity, Equity, and Inclusion (DEI) Network. Interested organization units are encouraged to identify 1-2 representatives to attend monthly calls who can share information with the Network as well as provide updates back to their board/membership. **The DEI Network's next meeting is scheduled for Tuesday, January 24 at 2:00 p.m. ET**
 - i. Kris is willing to be one of two reps for the Chapter.
 - ii. Sara has been Chapter rep to the Network since its inception, is also now on the IDEA WG board.
 - b. Active Bystander Training during JAM 2023
4. TWS Annual Report and Tax Form. Due Jan 31, 2023 (5 min)
 - a. One-page online form for taxes.
5. Forming Nominations and Elections Committee
 - a. **Alex moves to approve a Nominations and Elections Committee containing Callie Moore, Paula Clements (completed membership 01/11/2023 WA-TWS membership), and Alex Pavlinovic for Washington Chapter of The Wildlife Society for the 2023 election year.**
 - i. **Wendy seconds.**
 - ii. Discussion
 1. Will these nominees have enough knowledge base to serve on this committee? Should we reach out to other experienced EB members to assist?
 2. Build into the motion guidance for the Committee with help from EB members.
 - iii. **Bruce amends the motion to add, the Committee will be provided position descriptions and contact information for current Executive Board members for guidance.**
 1. **Candace requests a friendly amendment to also provide the Committee with the Chapter by-laws.**
 2. **Bruce accepts the amendment.**
 - a. **Jen seconds.**
 - iv. **A vote was called to approve the motion with amendments.**
 - v. **All ayes.**

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vi. Motions carried.

- b. Paula is signing up for WA-TWS membership today.
 - c. The nomination slate needs to be out for at least 30 days before voting begins; prudent to plan for about 60 days for the nomination review process and voting.
 - d. Positions open for WA-TWS Executive Board members: Treasurer, Board Members at Large (Wendy (4) and Merci (1)), and Vice President.
6. Grant/Scholarships
- a. One scholarship application received so far.
 - b. We will send a reminder email to members.
7. Incorporation
- a. Matt will continue to work on this.
8. Updates provided to the Executive Board via email
- a. Kris's DEI Update: The DEI working group is meeting monthly. Our main goal for the next few months is to organize and advertise the 2 DEI events at JAM 2023 (active bystander training, Annual Wildlife for All event).
 - b. Tony has not received any grant applications for conservation and research.

Next Meeting: February 14, 2023, 4:00-5:00pm

Adjourned at 4:46pm